

OFFICE OF YOUTH DEVELOPMENT

KATHLEEN BABINEAUX BLANCO, GOVERNOR



SIMON G. GONSOLIN, DEPUTY SECRETARY

October 13, 2005

Ms. Anne Soileau, Acting Director
Department of State Civil Service
P. O. Box 94111
Baton Rouge, LA 70804-9111

Dear Ms. Soileau:


On October 4, 2005, in accordance with Civil Service rule 17.8, the Office of Youth Development, requested approval to implement a furlough without pay plan for the employees who have not contacted our agency since Hurricane Katrina. In that plan, we proposed furloughing all the employees listed in an attachment to the plan beginning on October 5, 2005 and ending at the close of business on October 30, 2005. This would equal to no more than 172.62 hours of furlough for the employees who work a 12 hour shift and no more than 160.00 hours of furlough for the employees who work an eight hour shift.

We now seek your approval to amend our furlough without pay plan to change the end date to the close of business on November 5, 2005. This would add an additional 40 hours of leave without pay and would not go over the 240 hours that you as the Civil Service Director can approve under Civil Service Rule 17.8(b).

Our original furlough plan included the employees that were on probation and job appointments. With this request to amend our furlough plan we are also requesting to include only the permanent employees that have not contacted this agency since Hurricane Katrina. An amended list of employees is attached as a part of this request.

If you need any additional information, please contact Trudy Gautreau, Human Resource Director at (225) 287-7977 or e-mail at TGautreau@oyd.louisiana.gov.

Sincerely,


Simon Gonsoulin
Deputy Secretary

SG:teg

Attachment

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**OFFICE OF YOUTH DEVELOPMENT
BRIDGE CITY CENTER FOR YOUTH
AMENDED FURLOUGH EMPLOYEE LISTING**

John Carr	Corrections Cadet
Keyonia Divinity	Corrections Sergeant
Felicia Mackey	Corrections Sergeant
Jelonda McCraine	Corrections Sergeant
Dwan Robertson	Corrections Sergeant
Charon Simmons	Corrections Sergeant
Kathleen Thierry-Taylor	Corrections Lieutenant
Adam Williams	Corrections Sergeant
Stacey Youngblood	Corrections Sergeant

Anne P. Soileau
10/13/05